

# Contract Management Edition

## KEEP YOUR CONTRACTS & PROGRAM SCHEDULE IN SYNC

Contract Management Edition (CME) is a flexible, efficient and reliable online tool that manages program contracts for broadcast stations. Designed to work in unison with MediaStar Scheduling, CME alerts stations to costly over-runs before they happen. The two integrated systems help broadcasters centralize the access and storage of essential contract information, while also actively tracking program runs and episode inventory from within the program schedule.

### CME High-Level Features

- Built-in interface with MediaStar Global Program Library enables synchronization between contract parameters and program schedule usage
- View available content inventory and accurate play-tracking when scheduling programs via MediaStar Scheduling
- Intuitive and quick access and input of contract data
- Accommodation of legacy plays for existing contracts
- Customizable reports for tracking usage of assets with optional fields, filters, and templates
- Alert warnings for contract time frame violations
- Multi-level, multi-user secure access
- Customize security access with Full and View-Only permissions
- Liability and Amortization reports including short-term and long-term assets

### Calculate Contract Costs with Amortization

Being able to easily calculate and track amortization schedules for both program and movie contracts is essential to the daily operations of broadcasters. It is also one of the many reasons why the MediaStar Suite's new CME stands in a class of its own. CME includes straight line, double declining balance, sum of the digits, custom, and 4-4-5/4-5-4/5-4-4 amortization plans.

### Achieving Results – CME Client Feedback

"Before using MediaStar CME, I was creating contract program grids for my eight stations using Excel spreadsheets. Since I've switched to CME, I am more organized, I can easily generate customized reports and I spend significantly less time creating program grids."

MJ Coss, Program Manager  
WOWK, WTRF, WBOY & WVNS  
West Virginia Media Holdings

Contract	Start	End	Status
A1 New Amort Contract	12/1/12	11/30/15	Active
Boom	6/1/14	6/30/15	Active
Crash Movies 1 (3*)	2/1/13	12/31/15	Active
simpson lockup bug	4/1/14	9/30/14	Active
Movie Import Test	6/1/14	6/30/17	Active
A1-The View	3/1/14	2/28/17	Active
According to Jim - Copy (1*)	4/6/12	4/1/15	Active

Usage Report Configuration:

- Organization: KCRG
- Contract Type: Series
- Start Date: 03/11/2014
- End Date: 03/18/2014
- Start Time: 12:00 AM
- Number of Hours: 24
- Days of the Week: All (Monday, Tuesday, Wednesday)

Contract Name	Package	Rate	Start Time	End Time	Run Date	Day of Week	Status
A1 New Amort Contract	20th Century Homebox	\$1,000.00	0:00 AM	0:00 AM	03/11/2014	Tuesday	Asset
A1 New Amort Contract	20th Century Homebox	\$1,000.00	0:00 AM	0:00 AM	03/12/2014	Wednesday	Asset
A1 New Amort Contract	20th Century Homebox	\$1,000.00	0:00 AM	0:00 AM	03/13/2014	Thursday	Asset
A1 New Amort Contract	20th Century Homebox	\$1,000.00	0:00 AM	0:00 AM	03/14/2014	Friday	Asset
A1 New Amort Contract	20th Century Homebox	\$1,000.00	0:00 AM	0:00 AM	03/15/2014	Monday	Asset

Template Name	Date Created	Load	Delete
March Series	3/18/2014	Load	Delete
Series Usage Jan 14	2/13/2014	Load	Delete
Usage Dec 12 Series	2/13/2014	Load	Delete

Calculate Amortization Dialog:

- Buttons: Previous, Save Amortization Schedule, Close
- Contract: A1 New Amort Contract
- Amortization Method: Straight Line (selected), Double Declining Balance, Sum of the Digits, Custom, 4-4-5, 4-5-4
- Amortization Criteria: Amount, Number of Months, Start Date

